

J. V. FLETCHER LIBRARY BOARD OF TRUSTEES MINUTES

MEETING DATE: April 11, 2005

PRESENT:

ABSENT:

- ✓ Kelly, Sandra Chair
- ✓ Price, Robert, Treasurer
- ☐ Wrobel, Jack, Secretary
- ✓ Daniels, David
- ☐ Adams, Elizabeth
- ✓ Fleckner, Marianne
- ✓ Rainville, Ellen Director
- ☐ Nolen, India Asst. Director

- ☐ Kelly, Sandra Chair
- ☐ Price, Robert, Treasurer
- ✓ Wrobel, Jack, Secretary
- ☐ Daniels, David
- ✓ Adams, Elizabeth
- ☐ Fleckner, Marianne
- ☐ Rainville, Ellen Director
- ✓ Nolen, India Asst. Director

I. CALL TO ORDER: 7:36PM.

II. SIGNING OF WARRANTS:

<i>Trust Fund</i>	<i>Expenditures</i>	<i>Deposits</i>
Library Trustee Acct., #672		
All Purpose Trust Fund, #673		
Library Book Fund, #674		
Lecture Trust Fund, #675	\$85.00 Piano Tuning	
J. V. Fletcher Library Trust Acct., #676	\$205.70 Visioning & Planning Expenses	
E.D.R. Cont. Educ. Trust Fund, #677	\$160.00 MLA and Workshop Attendance	

III. MINUTES: No minutes to approve.

IV. APPROVAL OF TREASURER'S QUARTERLY REPORT:

Stocks are now showing under the Benefactors Fund and no longer show up separately. The quarterly deposit column will no longer show dividend income. The TD Waterhouse printout was distributed. Equity equals \$33,216.00. Bob explained the eight funds the Board has invested in through TD Waterhouse. Bob requested the summary be filed as an addendum to the minutes. Bob alluded to MGL 44, Sec. 54 and 180a Sec. 2 language on the investment of institutional trust funds.

We need to apply for State Aid grant monies and must meet regulatory language to qualify for it. The pressure to spend down the expandable Trust Fund monies was noted. The Treasurer's Report was approved 4-0-0.

V. REPORT OF THE DIRECTOR:

The Director submitted her monthly reported and summarized the highlights.

VI. REPORT OF COMMITTEES:

The Board has its first reading of the "Policy on Study Rooms." It will come back before the Board for a second reading and vote.

VII. COMMUNICATIONS:

The following communications were read:

MINUTES: APRIL 11, 2005
Approved 4/3/06

1. Proof of meeting the Municipal Appropriation Requirement (MAR).
2. Thank you note to Dick Therrien for his work on the Veronica Whitehouse Silent Study Area.
3. Letter to, and reply from Rep. Geoffrey Hall.
4. MBLC Notice of second State Aid to Public Libraries award.
5. NMRLS Value of Services.
6. Official Ballot questions per Town Clerk.
7. Candidates for Office per Town Clerk.
8. Request for Transfer from Finance Committee Reserve funds (computers via the Technology Dept.).

VIII. UNFINISHED BUSINESS:

A. Capital and Facility Improvements:

Nashoba Tech continues to complete the wiring project. Personnel will be monitoring the IT work to ensure quality.

The stained glass contract is in place. Terra cotta and granite steps will be next.

B. Visioning and Planning Process:

1. A letter was submitted to the Chairman of the Board of Selectmen inviting all Selectmen to the Visioning and Planning meeting.
2. Marianne will contact Judy Ramirez again.
3. The NMRLS notes from Meeting One on 4/4/05 were distributed for discussion ("Greg's group" and "Mary's group"). Notes will be shared with entire Visioning and Planning work group prior to the next 5/23 meeting.
4. The Director brought up the employment of John Whitman of Surveytools, Inc. While the exact cost is unknown, his assistance in providing a randomized, scientific community survey would be invaluable. No vote needed at this time.

IX. NEW BUSINESS:

- A. The Director will present some suggestions to the Board for the wording of the plaque for the Veronica Whitehouse silent Study space.
- B. The weekend schedule was discussed, should the override passed. It would include 28 Sundays. Additional staff would be necessary. Will come back to the Board for a vote at the May meeting.

X. ANNOUNCEMENTS:

- A. Friends' Liaison Report – Bob reported that the Friends Executive Board had made a \$500 donation towards the "Vote Yes on Question 3" (override) campaign.
- B. The Board reviewed upcoming important dates.

XI. ADJOURNMENT: Moved by Daniel, seconded by Fleckner at 8:53PM.

Respectfully Submitted,
Marianne Fleckner, Secretary Pro Tem